



Committee Chair Position: Continuing Education

Board Position: No

Voting Position: No

Responsibilities:

- Attend monthly Association Board meetings with updates on upcoming continuing education meetings, topics ideas, speaker ideas, venue plans, and sponsorship approvals.
- Identify needs of Association: CE topics with large animal, small animal, specialty, exotics, etc.
- Oversee member volunteers on CE committee
 - Organize quarterly committee meetings.
 - Additional planning meetings as needed.
- Develop relationships with key vendors in order to secure sponsorship for CE through NHVTA
- Act as liaison between vendors and Association. All communications will be through the CE committee chair.
- Plan and execute (directly and indirectly) continuing education meetings for Association members throughout the state of New Hampshire.
- Field various questions relating to CE requirements and processing.
- Provide information to newsletter editor of upcoming CE through NHVTA.

Requirements:

- Organized
- Exceptional communication skills
- Good networking capabilities
- Skilled with various application programs and software
- Active and comfortable with various social media platforms (Facebook, Instagram, Twitter, etc)

Interested Members: Email secretary@nhvta.org